

(CLASSIFICATION)

63-3625

## OFFICE OF THE DIRECTOR

Action Memorandum No. A-235Date 1 MAY 1963A  
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MTO : **Comptroller**SUBJECT : **Financial Policy and Budget Committee**

REFERENCE:

1. As an additional aid in keeping the Director's Office "au courant" on Agency fiscal matters, you are requested to provide this office with copies of the minutes of the Financial Policy and Budget Committee meetings on a continuing basis.

2. Your initial transmission of this information should include copies of minutes retroactive from 1 February 1963.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

O/DCI/ [ ] h(30 Apr 63)

Distribution:

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SUSPENSE DATE:

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